

## **Licensing Committee**

### **Minutes of the meeting held on 15 June 2015**

#### **Present**

Councillor Longsden (in the Chair)  
Councillors Austin, Barrett, Evans, Grimshaw, Hughes, S. Judge, Loughman,  
Ludford, Monaghan, Royle and Stone

#### **Apologies**

Councillors Paul and Teubler.

#### **LC/15/4      Minutes**

The minutes of the meeting on 9 February 2015 were submitted for consideration.

#### **Decision**

To approve as a correct record the minutes of the meeting held on 9 February 2015

#### **LC/15/5      Licensing Update**

A report of the Head of Planning, Building Control and Licensing was presented to the Committee. The report provided information regarding national changes and consultations in respect of licensing legislation and policy related issues. The report also provided the Committee with information regarding local projects and initiatives that could contribute to the Licensing Act 2003 and Gambling 2005 Licensing Objectives.

The Committee welcomed the report and noted the contents.

#### **Decision**

To note the report.

#### **LC/15/6      Licensing (Premises) applications between 1 January 2015 and 31 March 2015.**

A report of the Head of Planning, Building Control and Licensing was presented to the Committee. The report provided information regarding the decisions made by the Premises Licensing Team in relation to applications for Premises Licences received between 1 January 2015 and 31 March 2015.

A representative from the Premises Licensing Unit (PLU) explained the background and scope of the report. The report provided members with information on all applications that related to licensed premises and licensable activities, including those which were considered by the Licensing Sub-Committees, and those granted under delegated authority by officers.

## **Decision**

To note the report.

### **LC/15/7 Introduction of a Licensing Protocol for Members and Officers.**

The Committee considered a report of the Head of Planning, Building Control and Licensing regarding the introduction of a proposed protocol for members and officers to enable the relevant parts of the Code of Conduct for Members and the Employee Code of Conduct to be integrated into one document, which would cover matters such as declaration of interests, predetermination, lobbying and complaints/record keeping to support the licensing authority in its decision making process.

## **Decision**

1. To note the report.
2. To agree the introduction of the protocol with immediate effect.